



Bharatiya Vidya Bhavan's
SARDAR PATEL INSTITUTE OF TECHNOLOGY
(Autonomous Institute)

Munshi Nagar, Andheri(W), Mumbai – 400 058.

Guidelines for First year B.Tech. students reporting to the Institute after getting admission through CAP

All candidates reporting for admission should submit the following:

1. Demand draft of fees payable (click link below to know fees payable)

<https://www.spit.ac.in/wp-content/uploads/2024/08/FIRST-YEAR-B.TECH.-FEE-STRUCTURE-NOTICE-2024-25.pdf>

2. Original Documents [In the order as below]

- i. CET Cell Registration Acknowledgement Receipt
- ii. CET Cell Allotment Letter
- iii. CET Cell Receipt cum acknowledgement of seat acceptance form for admission
- iv. MHT-CET Score Card
- v. Statement of Marks of SSC
- vi. Statement of Marks of HSC
- vii. H.S.C. College Leaving Certificate after qualifying examination
- viii. Passing Certificate (if qualifying examination is not from Maharashtra)
- ix. Migration Certificate (if qualifying examination is not from Maharashtra)
- x. Caste Certificate (if applicable)
- xi. Caste Validity Certificate (if applicable)
- xii. Non-Creamy Layer Certificate [only for DT/NT/VJ/OBC/SBC/SEBC]
- xiii. Domicile Certificate of Candidate / Father / Mother for Type A/ B
- xiv. Income Certificate (Applicable to EWS/TFWS/EBC/OBC/VJNT/SBC candidates)
- xv. Defence Certificate (if applicable)
- xvi. Handicapped quota students–certificate showing their % of Disability [If applicable]
- xvii. Aadhar Card Photocopy
- xviii. Gap Certificate [If applicable]
- xix. Proforma-A, B-1/B-2, G-1/G-2 for type C, D, E candidates.



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3. Photocopies (2 sets) of the original documents to be submitted alongwith the original documents.

Important Notes:

- **Candidates are required to maintain scanned copies of all original documents before reporting for admissions. After completing the admission process students will be required to fill an online form , upload scanned copies of all original documents along with candidate photograph (Photograph should be in JPEG format only). The link for the same will be provided later.**
- **Candidates should maintain enough photocopies of documents submitted to Institute for any future use as the original documents will be returned only on completion of the course.**
- **Reporting Timing: Between 10.00 a.m. to 5 p.m. on scheduled days as per CET CELL. Please report at the earliest as process might take a few hours for completion.**
- **Please follow instructions and maintain decorum while in the Institute.**
- **Before leaving the institute on completion of the admission process, please verify if you have received Fee Receipt and Receipt cum Acknowledgement of Confirmation of Admission (printed from State CET CELL portal).**